

CHAMPS EAM Web

Documentation

Documentation Overview

Documentation Types:

Two main Categories of Documentation

- Development Documents
 - Structure & Organization
 - Working Documents
 - Archives
 - Standards
- User Documents
 - Acceptance Criteria
 - Test Scripts
 - Training Materials
 - Online Help Files
 - Videos

Development Documents

Needed to Create/Improve/Deliver Quality Products:

Usefulness of the Documents you don't see

- Structure & Organization
 - What good is information if you can't find it?
 - Naming Conventions
- Working Documents
 - Functional & Design Specs
 - Database Scripts
 - Data Dictionaries
 - Testing Analysis
- Archives
 - Notes
 - Code snippets
 - Misc.
- Standards
 - Keeping track of Who
 - Where / What / When / How

User Documents

Needed to Learn/Use/Optimize the Delivered Products:

Usefulness of the Documents you do see

- Acceptance Criteria
 - Does it work as expected?
 - Does it?
- Test Scripts
 - Verify
 - Verify
 - Verfiy
- Training Materials
 - How does this thing work?!
 - Ahh, that's how.
- Online Help Files & Videos
 - You've got Questions, We've got Answers.
 - Don't just tell me what to do, show me.